

1 _____
NAME AND PHONE NUMBER

San Francisco's 68th Annual
JUNETEENTH

SATURDAY, JUNE 16, 2018

DEADLINE: MUST REGISTER WITH PAYMENT BY MAY 11, 2018

2018 VENDOR APPLICATION
DO NOT USE THIS APPLICATION FOR FOOD VENDING

VENDOR BOOTH SPACE TYPES

This application is for space only; you must provide your own tent, table, and chairs or rent them as add ons from us. Check the box for the type of booth space you want. We anticipate that we will fill vendor slots quickly, so register early.

Half-Booth Space (Shared with another vendor that we assign) (\$100) Full 10' x 10' Booth Space (\$200)

Nonprofit Rates: Half-Booth Space (\$75) Full 10' x 10' Booth Space (\$150)

ADD-ONS (Rent from us) 10' x 10' Tent (\$100) 8' Banquet Table (\$20) 2 chairs (\$10)

ORGANIZATION CONTACT INFORMATION

Organization Name _____ Nonprofit - Tax ID# _____

Contact Name _____ Phone _____

Address _____

City _____ State _____ Zip _____

E-mail _____ Website _____

Vendors must provide a copy of your California Seller's Permit and Business Registration Certificate in The City of San Francisco with this application. The San Francisco Fire Department requires that SF Juneteenth provide a list of ALL vendors using Charcoal, Propane, or Generators, which will be inspected by the SF Fire Dept. Inspector at the site prior to vendors selling to the public the day of the event.

ITEMS OR SERVICES OFFERED	BEING SOLD OR SAMPLED?	GENERATOR USED?	PROPANE USED?	OTHER OPEN FLAME OR ELECTRIC APPLIANCE, DESCRIBE

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POLICIES - PLEASE READ THESE RULES CAREFULLY

- Make copies of ALL documents and keep for your records.
- Returned checks will be charged an additional bank service fee of \$25 plus \$10 reprocessing fee.
- Event Cancellation: if weather, acts of god, or other circumstances beyond the control of SF Juneteenth causes the event(s) to be cancelled, participation fees will **NOT BE RETURNED, NO REFUNDS**. SF Juneteenth cannot be held liable by vendors/participants for failure of the event to take place, be delayed, or if vendor/participant is a "no-show".
- No electric power will be provided by S. F. Juneteenth
- All vendors must follow laws/rules with respect to S.F. Fire Dept. and S.F. Health Dept.
- Retail vendors must provide copies of your California Seller's Permit and Business Registration Certificate in The City of San Francisco with this application. **Incomplete applications will not be considered.**
- Applications are approved based on type of booth, date application is submitted and past participation in the event.
- **Vendors are not allowed to sell copyrighted merchandise that they don't own the copyright to.**
- All vendors must sign this agreement and submit payment for fees before your application is considered.
- All rented tents, tables, and chairs must be returned in the same condition they are let in. Juneteenth is not responsible for the condition of these rentals given from the rental company and NO REFUNDS are offered for defective rentals.
- **DO NOT PARK IN SAFEWAY PARKING LOT! SF JUNETEENTH IS NOT RESPONSIBLE FOR TOWED AWAY VEHICLES.**
- **Submission of this application does not guarantee participation in the festival; you will receive notification of the status of your application by May 18, 2018. All will fees will be processed (checks cashed, credit cards charged) upon acceptance of your application.**

VENDOR, EXHIBITOR, PARTICIPANT RELEASE & HOLD HARMLESS AGREEMENT

This agreement is entered into by and between sponsor of the event San Francisco Juneteenth Events 2018 (Client) and the Artist, Entrepreneur, Craftsperson, Corporation, Organization, and or person filling out, signing, and returning the application (Vendor). The sponsor is in the business of providing space at the event for the San Francisco Juneteenth Events 2018 for display and sale of arts, crafts, commercial goods, food, small business, community organization/information and non-profit booths.

The Sponsor does not participate in the construction or assembly of the individual Vendor's exhibit. The Vendor Coordinator or any event crew or volunteers, on behalf of the Client provides only space at the event, with the exception of any tables, chairs, or tents rented by the Vendor through the Client through this application once approved. The Vendor hereby indemnifies and holds the Client, the Vendor Coordinator, all event crew, organizing committee members, volunteers and all agents, contractors, employees, and servants harmless from any and all claims, including costs and attorney's fees resulting from, arising out of said Vendor's participation in this event. For the purposes of this agreement, the term "participation" shall include, but not be limited to, any time spent on site, the delivery of equipment, merchandise, structures, and product to their designated location, the set-up and display of any such structure, arts, crafts, merchandise, food, or information, and the dismantling and removal of all such items from the area provided by the Client or its agents, contractors, volunteers, and servants or the Event Coordinator or their agents, volunteers, employees, or servants. The Vendor hereby expressly assumes any risk of harm to the Vendor arising out of their participation and the participation of other artists in the San Francisco Juneteenth Events, including any risk resulting from the particular location of the space designated to them by the producer. Agreement to these terms shall be effective immediately upon execution and shall continue in effect throughout the event period.

I HAVE READ AND UNDERSTAND ALL OF THE POLICIES AND TERMS LISTED ON THIS APPLICATION. I AGREE TO ACCEPT ALL THE TERMS AND CONDITIONS OF THIS DOCUMENT AND TO FOLLOW ALL POLICIES OF THE FESTIVAL, AND ALL LAWS AND POLICIES OF THE CITY AND COUNTY OF SAN FRANCISCO, THE STATE OF CALIFORNIA AND THE U.S. GOVERNMENT.

Signature _____

Date _____

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BILLING INFO

Booth Space Fee	\$
10' x 10' Tent	\$
2 Chairs	\$
8' Table	\$
Total	\$

Enclosed is my payment for a total of \$ _____, including the vendor level and add-ons.

Enclosed is my check made payable to "QCC" Please charge my: VISA M/C

Card Number (*please print clearly*) _____

Card Verification Code (CVC) _____ Expiration Date (*mm/yy*) _____ / _____

Name on Card _____ Signature _____

VENDOR CHECKLIST I've Included:

Copy of CA Seller's Permit Copy of SF Business Registration Total payment, including any add-on rentals

Signature _____

Date _____

For more information, please contact Katherine Jarvis @ 415-606-5457 OR via email at sfjuneteenthvendors@gmail.com. Please mail your application with payment to:

CHECKS PAYABLE TO: QCC

**Mail to Attn: Alicia Kester, Vendors
 2018 Juneteenth Festival
 1918 Lakeshore Ave., #57
 Oakland, CA 94606**

Thank You!